

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES –Board Meeting July 13, 2023

The Jamestown Area School Board conducted a Board Meeting on July 14, 2023, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Eric Dell, Robert Hutchinson, Cynthia McClelland, Ben McElhaney, Jered McElhaney, and Tracie Runyon

Members Absent: Kelli Mayer, Bev Riley, David Volosin

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

### **MINUTES**

Motion by Mrs. Runyon, seconded by Mrs. McClelland, to approve the minutes of the meetings held on June 15, 2023. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mrs. Runyon, seconded by Mr. Jered McElhaney, to approve the following board Policies:

POLICY 137 – Home Education Programs

POLICY 137.1 – Extracurricular Participation by Home Education Students

POLICY 137.2 – Participation in Cocurricular Activities and Academic Courses by Home Education Students

POLICY 137.3 – Participation in Career and Technical Education Programs by Home Education Students

Motion passed by unanimous voice vote.

Final reading of the following board policies (no action required)

POLICY 830 – Security of Computerized Personal Information/Breach Notification

### **PERSONNEL**

Motion by Mrs. Runyon, seconded by Mr. Ben McElhaney, to approve a letter of resignation of Cristina Crispen from the Maintenance Department, effective June 20, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Hutchinson, to approve the advertising and hiring of a Maintenance Department employee to replace the vacancy created by Cristina Crispen. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Hutchinson, to approve a letter of resignation from Alyssa Nichols effective June 21, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. McClelland, to approve the advertising and hiring of a teacher to replace the vacancy created by Alyssa Nichols. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Ben McElhaney, to approve Kendra Horne to assist in the district technology department for the summer of 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Hutchison, to approve granting tenure to the following teachers:

Megan Boozer	Tracy Laidlaw
Ashley Lentz	Sarah Peters

Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Runyon, seconded by Mr. Ben McElhaney, to approve the financial statements for June 2023. Motion passed by unanimous voice vote.

Motion by Mr. Dell, seconded by Mrs. Runyon, to approve payment of bills for June and July 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Jered McElhaney to approve the purchase of 45 laptops with cases in the amount of \$17,389.80. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Hutchinson, to approve a Disabled Veterans Real Property Exemption Certificate for:

Thomas Jablon	1810 Homestead Drive, Jamestown, PA 16134
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Motion passed by unanimous voice vote.

An Executive Session was held from 6:15 PM to 7:20 PM, to discuss Safety and Personnel.



Lisa Nuhfer, Board Secretary

# JAMESTOWN AREA SCHOOL DISTRICT

## **BOARD MINUTES –Board Meeting August 10, 2023**

The Jamestown Area School Board conducted a Board Meeting on August 10, 2023, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Cinthia McClelland, Ben McElhaney, Jered McElhaney, Bev Riley, and David Volosin

Members Absent: Tracie Runyon

Others Present: Tracy Reiser, Superintendent (by phone); Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal (by phone); Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

Guests Present: Andrew Musacchio, Logan Britton

### **MINUTES**

Motion by Mr. Volosin, seconded by Mrs. Mayer, to approve the minutes of the meetings held on July 13, 2023. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the following board Policy:

POLICY 830 – Security of Computerized Personal Information/Breach Notification

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the Administrative Manual for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following volunteers:

Wesley Barnes

Robert Hutchinson

Motion passed by unanimous voice vote.

## **ACADEMIC**

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the 2023-2024 JHS and JES student handbooks. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve hiring Linsey Dunham as the elementary emotional support teacher at a Master's Step 6, \$53,850.00. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to accept a letter of resignation from Amber Heil, effective June 2, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the advertising and hiring of a high school science teacher. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve hiring Andrew Musacchio to fill the high school science teaching position at a Bachelor's Step 6, \$50,550.00 (vacated by Amber Heil). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve hiring Lindsey Carr to fill the Maintenance position created by the resignation of Cristina Crispen at a rate of \$16.52 per hour. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve unpaid days for Rebecca Ferguson:

August 29 & 31, 2023  
September 1, 2023  
October 23-25, 2023

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following mentors for the listed employees:

Kristy Zarecky for Amanda Brownlee  
Debra Glancy for Shannon Kearney  
David Frew for Andrew Musacchio

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the following Thiel mentoring students for Fall 2023:

Muncie Canon with Lucas Widger  
Priscilla Ehrensberger with Andrew Musacchio  
Kaleb Proudfoot with Brad Trezona  
Brett Schrieber with David Frew

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve Danielle Cerroni as the advisor for Students for Charity. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Mayer, seconded by Mrs. Riely, to approve the financial statements for July 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve payment of bills for July and August 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to adjourn the meeting at 6:19 PM. Motion passed by unanimous voice vote.

An Executive Session was held from 5:00 PM to 6:00 PM, to discuss Personnel.



Lisa Nuhfer, Board Secretary

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES –Board Meeting September 18, 2023

The Jamestown Area School Board conducted a Board Meeting on September 18, 2023, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Robert Hutchinson, Kelli Mayer, Cinthia McClelland, Ben McElhaney, Jered McElhaney, Bev Riley, Tracie Runyon, and David Volosin

Members Absent: Eric Dell

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

### **MINUTES**

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the minutes of the meetings held on August 10, 2023. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

First reading of the following board policies (no action required):

POLICY 006 – Meetings

POLICY 216.1 – Supplemental Discipline Records

POLICY 251 – Students Experiencing Homelessness, Foster Care, and Other Educational Instability

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the Jamestown Are School District Comprehensive Plan for July 1, 2023, through June 30, 2026. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the Friends of Muskie Music Boosters officers and proposed fundraisers for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the Jamestown All Sports Boosters officers and proposed fundraisers for the 2023-2024 school year. Motion passed by a 7 – 1 voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the Jamestown Elementary PTO officers and proposed fundraisers for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the volunteer list for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the proposed field trip list for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve an In Lieu of Expulsion Agreement for a student dated September 12, 2023. Motion passed by unanimous voice vote.

## **ACADEMIC**

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the 2023-2024 Title I School-Wide Plan for Jamestown Elementary as required by the Pennsylvania Department of Education – Federal Programs Division. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following Thiel mentoring student for Fall 2023:

Katie Wagner with Jordan Steiner

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve a request from Kristy Zarecky to attend the 2023 JumpStart National Educator Conference in Chandler, Arizona, from November 4-6, 2023, which was awarded through an application/essay grant process. All expenses will be paid by the grant award apart from a substitute teacher for one (1) day, airfare, and transportation in the amount of approximately \$600.00. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Mayer, seconded by Mrs. Riley, to Debbie Gettel to serve as the elementary Assistant Cross Country coach. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve Thomas Kauffman to serve as the Assistant Boys Varsity Basketball coach. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve Justin Pipp to serve as the Sophomore class advisor. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to Shannon Kearney to serve as the National Honor Society advisor. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve Victoria Godwin as a 3-hour per day Food Service Department employee at a rate of \$12.33/hr. pending clearances. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the hiring of the following Food Service Department substitutes pending clearances:

Micah Calvin            Esther Merush            Steven Merush

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the following substitutes for the 2023-2024 school year

Mary Thall – Food Service Department  
Kathy Colquhoun – Paraprofessional/LPN  
Jensen White - Paraprofessional

Motion approved by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the resignation of Mary Beckstine from her position as LPN/Paraprofessional effective at the close of work on September 22, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the advertising and hiring of an LPN/Paraprofessional to replace Mary Beckstine. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the following Kelly Services substitutes:

Mary Jane Fenton  
Thomas Kauffman  
Janet Schildkamp

Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the financial statements for August 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve payment of bills for August and September 2023. Motion passed by unanimous voice vote.



## **TRANSPORTATION**

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the driver and equipment list for the 2023-2024 school year.

An Executive Session was held from 6:25 PM to 7:27 PM, to discuss Personnel.



Lisa Nuhfer, Board Secretary

# JAMESTOWN AREA SCHOOL DISTRICT

## **BOARD MINUTES –Board Meeting October 12, 2023**

The Jamestown Area School Board conducted a Board Meeting on October 12, 2023, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Kelli Mayer, Cinthia McClelland, Ben McElhaney, Jered McElhaney, Bev Riley, Tracie Runyon, and David Volosin

Members Absent: Eric Dell, Robert Hutchinson

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

### **MINUTES**

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the minutes of the meetings held on September 18, 2023. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Second reading of the following board policies (no action required):

POLICY 006 – Meetings

POLICY 216.1 – Supplemental Discipline Records

POLICY 251 – Students Experiencing Homelessness, Foster Care, and Other Educational Instability

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following volunteers:

Teisha Bender  
Rebecca Bercis  
Amy Good  
Patricia Pressler

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve an In Lieu of Expulsion Agreement for a student dated September 27, 2023. Motion passed by unanimous voice vote.

## **ACADEMIC**

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Rhonda William's attendance at the annual PAGE (PA Association for Gifted Education) conference on November 2-3, 2023, in Harrisburg, PA. The total cost will include registration, 2-night stay, mileage, and substitute costs for approximately \$1,405. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve a mentoring experience for Donna Kocher (Thiel College student) with Justin Walter for up to 50 hours through December 11, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve a request from Katie Britton to attend the 2023 Jump\$tart National Educator Conference in Chandler, Arizona, from November 4-6, 2023, which was awarded through an application/essay grant process. All expenses will be paid by the grant award apart from a substitute teacher for one (1) day, airfare, and transportation in the amount of approximately \$600.00. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve a Thiel College Affiliation Agreement for an Audiology/Speech Pathology Clinical Site effective October 12, 2023, through October 12, 2028. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the resignation of Ashley Stubbs from the position of Assistant Softball Coach. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the resignation of Shaina Hart from the position of Head Cheerleading Advisor effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve a Speech Language Pathology externship for Thiel student, Jensen Crane, to be placed with Sarah Peters from January 22 through April 26, 2024. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the financial statements for September 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve payment of bills for September and October 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve a Disabled Veterans Real Property Tax Exemption Certificate for Scott McCormick. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve an agreement with BerkOne for Crawford County Act 1 mailings for the current fiscal year (3% increase). Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve an agreement with Infocon for Mercer County Act 1 mailings for the current fiscal year (10% increase). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the purchase of four(4) Verkada Outdoor Dome Cameras in the amount of \$8,447.00 to be installed on/around the new maintenance building (paid with Capital Reserve funds).

Motion by Mrs. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 6:23 pm. Motion passed by unanimous voice vote.

An Executive Session was held on October 6, 2023, from 5:00 PM to 6:48 PM, to discuss a legal matter.



Lisa Nuhfer, Board Secretary

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES –Board Meeting November 9, 2023

The Jamestown Area School Board conducted a Board Meeting on November 9, 2023, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Cinthia McClelland, Ben McElhaney, Jered McElhaney, Tracie Runyon, and David Volosin

Members Absent: Bev Riley

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

Others Absent: Kristin Hope, Elementary Principal

Guests Present: Bruce Lawrence – McGill, Power, and Bell

An Executive Session was held to discuss Personnel prior to the start of the regular meeting.

### **MINUTES**

Motion by Mr. Volosin, seconded by Mrs. Mayer, to approve the minutes of the meetings held on October 12, 2023. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Final reading of the following board policies (no action required):

POLICY 006 – Meetings

POLICY 216.1 – Supplemental Discipline Records

POLICY 251 – Students Experiencing Homelessness, Foster Care, and Other Educational Instability

First reading of the following board policies (no action required):

POLICY 236.1 – Threat Assessment

POLICY 800.1 – Electronic Signatures/Records

POLICY 805.1 – Relations With Law Enforcement Agencies

POLICY 805.2 – School Security Personnel

POLICY 815 – Acceptable Use of Internet, Computers and Network Resources

POLICY 819 – Suicide Awareness, Prevention and Response

POLICY 824 – Maintaining Professional Adult/Student Boundaries

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following volunteers:

Mitch Cassata

Cheyenne Diefenderfer

Kirsten Feltenberger

Judith Halt

Terry Hutchison

Megan Mayer

Katarina Minshull

Natasha Myers

Sarah Scobbie

Brad Solderich

Timothy Terner

Tacia Wheelock

Tom Wheelock

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to adopt the Board Resolution regarding Act 1 for 2024-2025. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the Superintendent's goals for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve a \$200 donation for an ad in the Mercer County Hall of Fame program in honor of Don Valesky. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the purchase of cheerleading mats for stunting and a membership in USA Cheer for coach training and liability coverage in the amount of \$517.96. Motion passed by unanimous voice vote.

## **ACADEMIC**

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the following student teachers from Grove City College from January 23, 2024, to March 15, 2024:

Tamar Walton with Malissa Rhoades

William Fraser with Libbi Minnich

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Rhonda Williams as the Drama Advisor for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Kaitlyn Kauffman as the Assistant Drama Advisor for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve JHS students' participation in a combined drama production with Greenville and Reynolds students. The production will be held at Reynolds High School. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following Kelly Services substitutes for the 2023-2024 school year.

Patrick Barco  
Kara McKelvey

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Jill Taylor as the Federal Programs coordinator for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Lisa Nuhfer for the position of Board Secretary to include duties described in Section 433 of the PA School Code for a term of December 1, 2023, through June 30, 2024, with a stipend of \$1,365.00 (5% increase). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the list of Jamestown Police Department officers to serve as School Resource Officers for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve hiring Keather McEwen as an LPN/Paraprofessional at a starting hourly rate of \$24.00/hr. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve a salary adjustment, effective immediately, for LPN/Paraprofessional Alycn Willey from \$21.20 to \$24.50/hr. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the resignation of Becky Bercis as Elementary Girls Basketball coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the following unpaid days:

Kendra Horne – one (1) day  
Tennille McElhaney – one-half (.5) day

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following substitutes for the 2023-2025 school year:

Deb Godinich – paraprofessional  
Kara McKelvey – paraprofessional

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve granting tenure to Christine Garvey.  
Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Kendra Horne as the Junior High Assistant Boys Basketball Coach and Elementary Girls Basketball Coach. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to accept a letter of resignation from Kristin Smith, Food Service Department employee, from her part time employment status, transferring her to a per diem substitute status, effective November 10, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the advertising and hiring of a Food Service Department employee to replace the vacancy created by Kristen Smith. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Christine Garvey as the Cheerleading Advisor for the 2023-2024 school year. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the financial statements for October 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve payment of bills for October and November 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve authorizing the payment of food service and general fund bills that are due prior to the January board meeting. Lists will be presented to the board for final approval. Motion passed by unanimous voice vote.



Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve participation in the Midwestern Intermediate Unit IV Joint Purchasing consortium for the 2024-2025 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve a transfer of \$433,000 from the General Fund to the Capital Reserve. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following budget transfer requests:

\$17,690.00 from 1110-260 Reg. Programs / Supplies expense  
to 1231-600 SPED / Supplies expense

\$9,045.00 from 2220-610 Tech Support Svc / Supplies expense  
to 2220-760 Tech Support Svc / Equipment replacement

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the attached Audit Report for the year ending June 30, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to adjourn the meeting at 7:11 pm. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – December 7, 2023

The Jamestown Area School Board met on December 7, 2023, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Becky Bercis, Eric Dell, Bob Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Adam Miller, Patrick Thomas, and David Volosin

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Brian Keyser, High School Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

### **REORGANIZATION**

#### Appointment of Temporary Chairperson

Mr. Ben McElhaney nominated Mrs. Mayer to serve as temporary chairperson to conduct nominations for the presidency and vice presidency. Motion by Mr. Ben McElhaney, seconded by Mr. Hutchinson, to close nominations. Motion passed by unanimous voice vote. Mrs. Mayer was appointed as temporary chairperson.

#### Election of President

Mrs. Mayer nominated Mr. Ben McElhaney to serve as President until December 2024. Motion by Mrs. Mayer, seconded by Mr. Thomas, to close nominations. Motion passed for Mr. Ben McElhaney to serve as President until December 2024 by unanimous voice vote.

#### Election of Vice President

Mr. Jered McElhaney nominated Mr. Volosin to serve as Vice President until December 2024. Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to close nominations. Motion passed for Mr. Volosin to serve as Vice President until December 2024 by unanimous voice vote.

Mr. Ben McElhaney presided over the remainder of the meeting.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to set meeting dates, times, and meeting place for work sessions and board meetings for 2024 as follows and authorize advertising of same. Motion passed by unanimous voice vote.

**BOARD MEETING  
SCHEDULE 2024**

Meeting Place – Jamestown High School  
Meeting Time – 6:00 PM

**Combined Board Workshops & Meetings**

January 11  
February 15  
March 14  
April 18  
May 9  
June 13  
July 11  
August 8  
September 12  
October 10  
November 14  
December 5

It was noted that committees for 2024 will be set at the January meeting. If any issues arise until the committees are set, last year's committees shall step in and take action.

Motion by Mr. Hutchinson, seconded by Mrs. Mayer, to appoint Mr. Ben McElhaney as PSBA legislative representative and Mr. Dell as alternate. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to appoint Mr. Hutchinson as the Mercer County Career Center representative and Mr. Volosin as an alternate. Motion passed by unanimous voice vote.

Motion by Mr. Dell, seconded by Mr. Hutchinson, to appoint Mrs. Mayer as the Board's representative to the Jamestown Foundation Board. Motion passed by unanimous voice vote.

**New Business**

**BOARD**

Motion by Mrs. Mayer, seconded by Mr. Dell, to cancel the agreement between the district and Electronic Systems Group for the Jamestown Elementary School door fobbing project. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the Wilkins Co., Inc. to complete the fobbing project for Jamestown Elementary School in the amount of \$105,711 paid by the Mental Health/Safety & Security Grant. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the following volunteers:

Heather Balas

Kami Pashakarnis

Patrick Thomas

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the following board policy:

POLICY 625 – Procurement Cards

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the district Health and Safety Plan as required every 6 months to maintain grant funding. Motion passed by unanimous voice vote.

## **ACADEMIC**

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve PennWest student, Gina Fertig, as a High School Counseling Intern for the field of Social Work from January 16, 2024, through April 30, 2024, for approximately 15-20 hours per week. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve an FMLA for Jordan Steiner with an anticipated start date of February 29, 2024, through June 3, 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve an FMLA for Megan Boozer with an anticipated start date of March 4, 2024, through April 30, 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the advertising and hiring of two long-term substitutes for FMLA positions. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve a position transfer for Melissa Genovesi from a part-time paraprofessional to a 3-hour per day food service employee. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to advertise and hire a paraprofessional to fill the opening created by the transfer of Melissa Genovesi. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to adjourn the meeting at 6:41 pm. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – January 11, 2024

The Jamestown Area School Board met on January 11, 2024, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Becky Bercis, Bob Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Adam Miller, Patrick Thomas, and David Volosin

Members Absent: Eric Dell

Others Present: Tracy Reiser, Superintendent; Kristin Hope, Elementary School Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

### MINUTES

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve with corrections the minutes of the meetings held November 9, 2023, and December 7, 2023. Motion passed by unanimous voice vote.

### New Business

### BOARD

Appointment of Board Committees (no action required)

**Athletics** – J. McElhaney-chairperson, Bercis, Hutchinson

**Buildings & Grounds** – Full Board

**Budget & Finance** – B. Hutchinson-chairperson, Bercis, Miller

**Personnel/Negotiations** – K. Mayer-chairperson, J. McElhaney, Miller

**Superintendent Evaluation** – K. Mayer-chairperson, Full Board

**Technology** – E. Dell-chairperson, B. McElhaney, Thomas

**Transportation** – D. Volosin-chairperson, Dell, Thomas

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the following board policies:

POLICY 006 – Meetings

POLICY 216.1 – Supplemental Discipline Records

POLICY 251 – Students Experiencing Homelessness, Foster Care, and Other Educational Instability

Motion passed by unanimous voice vote.

Second reading of the following board policies (no action required):

POLICY 236.1 – Threat Assessment

POLICY 800.1 – Electronic Signatures/Records

POLICY 805.1 – Relations With Law Enforcement Agencies

POLICY 815 – Acceptable Use of Internet, Computers and Network Resources

POLICY 819 – Suicide Awareness, Prevention and Response

POLICY 824 – Maintaining Professional Adult/Student Boundaries

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the staff members listed to use the district credit cards for purchases in accordance with POLICY 625 – Procurement Cards:

Tracy Reiser

Jeremy Allen

Beth Boylan

Patti Jo Uplinger

Brian Keyser

Kristin Hope

Julie DeMarco

Jim Dutko

Megan Boozer

Kristy Zarecky

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve the following volunteers:

Rebecca Macri

Lucas Popielarcheck

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the proposed school calendar for the 2024-2025 school year. Motion passed by unanimous voice vote.

## **ACADEMIC**

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve a field trip to the Junior Achievement Biztown facility in Bridgeville, PA on April 15, 2024. Expenses incurred will be covered by Biztown with the exception of the cost for 2 buses in the amount of \$1,105.14. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve a conference request submitted by Julie DeMarco to attend the PA State Athletic Directors Association Conference from March 20-22, 2024, with an approximate cost of \$1,426.46. Motion passed by a 7-1 voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve an Environmental Club field trip to Deer Creek to observe trout stocking and perform a creek study on March 29, 2024. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Mayer, seconded by Mr. Volosin to approve an unpaid day for Heather McEwan. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the financial statements for November and December 2023 and January 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve payment of bills for November and December 2023 and January 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve a Disabled Veterans Real Property Tax Exemption Certificate for:

Melody Carr                                      994 East Jamestown Road, Jamestown, PA 16134

## **TRANSPORTATION**

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve a shared transportation services agreement between Jamestown Area School District (Provider) and Greenville Area School District (Recipient) for the transportation of Amish students for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to adjourn the meeting at 6:29 pm. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary



# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – February 15, 2024

The Jamestown Area School Board met on February 15, 2024, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Becky Bercis, Eric, Dell, Bob Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Patrick Thomas, and David Volosin

Members Present via Teams: Adam Miller

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Brian, Keyser, High School Principal, Kristin Hope, Elementary School Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

### **MINUTES**

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve with corrections the minutes of the meeting held January 11, 2024. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Final reading of the following board policies (no action required):

POLICY 236.1 – Threat Assessment

POLICY 800.1 – Electronic Signatures/Records

POLICY 805.1 – Relations With Law Enforcement Agencies

POLICY 815 – Acceptable Use of Internet, Computers and Network Resources

POLICY 819 – Suicide Awareness, Prevention and Response

POLICY 824 – Maintaining Professional Adult/Student Boundaries

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve the following volunteers:

Megan Baldesberger

Jarrold Britton

Sam Enterline

Kelli Mayer

Sara McEntaggart

Malory Saulsbery

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve a modification to the 2023-2024 school calendar by switching the Act 80 day from March 27<sup>th</sup> to April 8<sup>th</sup> for the solar eclipse. Motion passed by unanimous voice vote.

**ACADEMIC**

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve adding a 10<sup>th</sup> grade Home Economics course worth .5 credits along with the course description. The course will be offered during the 2024-2025 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve a field trip to Reynolds School District for students in grades 4-6 to view the multi-district play that we are participating in. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to the following Thiel mentoring students during the Spring 2024:

- |                 |                     |
|-----------------|---------------------|
| Amy Batt        | Jeffrey (Marc) Knox |
| Grace Carrizo   | Donna Kocher        |
| Rosalie Hanley  | Madison Liggett     |
| Mackenzie Hause | Andrea Meals        |
| Alexa Horton    | Brianna Miller      |
| Nikolas Hunchuk | Matt Nale           |
| Ava Kavulla     | Taylor Susany       |

Motion passed by a 6 – 3 roll call vote.

Bercis – yes, Dell – no, Hutchinson – yes, Mayer – no, B. McElhaney – yes, J. McElhaney – no, Miller – yes, Thomas – yes, Volosin - yes

**PERSONNEL**

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve hiring Douglas Davison as a part-time paraprofessional at a starting rate of \$14.23/hr. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the following unpaid days:

- |                  |   |
|------------------|---|
| Rebecca Ferguson | May 6-10, 2024 (5 days)                               |
| Erin Smith       | December 8, 2023, January 24, 2024, February 22, 2024 |

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve the resignation of Trista Vandevander from her position as a paraprofessional. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve the advertising and hiring of a paraprofessional (replacing Trista Vandevander). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve hiring Brittany Bruce as a paraprofessional at a rate of \$14.23/hr. to fill the position created by the resignation of Trista Vandevander. Motion passed by an 8-1 voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve a Penn West Psychology Student Intern, Melanie Ball, with Mr. Gary Kinnear beginning August 26, 2024, for a total of 14 weeks or 450 hours. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve Amanda Brownlee as the Assistant Elementary Girls Basketball coach.

## **FINANCE**

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the financial statements for January and February 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve payment of bills for January and February 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve a Disabled Veterans Real Property Tax Exemption Certificate for:

Martha Jones

605 Liberty Street, Jamestown, PA 16134

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve the substitute nursing rate at \$150 per day. Motion passed by unanimous voice vote.

An Executive Session was held from 6:40 pm until 7:37 pm to discuss Personnel.



Lisa Nuhfer, Board Secretary

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – March 14, 2024

The Jamestown Area School Board met on March 14, 2024, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Eric, Dell, Bob Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Adam Miller, Patrick Thomas, and David Volosin

Members Absent: Becky Bercis

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Brian, Keyser, High School Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

### **MINUTES**

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the minutes of the meeting held February 15, 2024. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the following board policies:

POLICY 236.1 – Threat Assessment

POLICY 800.1 – Electronic Signatures/Records

POLICY 805.1 – Relations With Law Enforcement Agencies

POLICY 815 – Acceptable Use of Internet, Computers and Network Resources

POLICY 819 – Suicide Awareness, Prevention and Response

POLICY 824 – Maintaining Professional Adult/Student Boundaries

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the following volunteers:

Jennifer Arnett

Joe Arnett

Marina Holmes

Jennifer Woyt

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the Midwestern Intermediate Unit IV General Operating Budget for the 2024-2025 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the proposed Mercer County Career Center budget for the 2024-2025 school year. Motion passed by a 5 – 3 roll call vote.

Dell – no, Hutchinson – yes, Mayer – yes, Ben McElhaney – yes,  
Jered McElhaney – no, Miller – yes, Thomas – no, Volosin – yes

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve 2 additional fundraisers for the PTO (i.e. Donation Calendar and Egg the Yard). Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Mayer, seconded by Mr. Jered McElhaney, to approve an agreement for Jeremy Allen, the Custodial/Maintenance Coordinator, effective July 1, 2024, through June 30, 2027. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Jered McElhaney, to approve an agreement for Daniel Stence, the Coordinator of Technology, effective July 1, 2024, through June 30, 2027. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve the following unpaid days:

Sally McGlone, Paraprofessional – one (1) day, February 22, 2024  
Julie DeMarco, Paraprofessional – one (1) day, May 3, 2024  
Erin Smith, Food Service - one (1) day, March 27, 2024

Motion passed by a 7 – 1 voice vote.

Motion by Mr. Thomas, seconded by Mrs. Mayer, to approve Belinda Boozer to assist in the Technology Department for up to 225 hours during the 2024 summer. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Jered McElhaney, to approve a letter of resignation from Jennifer McElhinny effective at the end of the varsity girls' basketball season 2024. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the financial statements for February and March 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve payment of bills for February and March 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the following budget transfers:

\$15,000.00	From	10-2610-600-000	OP/MAINT PLANT SVCS / SUPPLIES EXPENSE
	To	10-1110-600-000	REGULAR PROGRAMS / SUPPLIES EXPENSE
\$3,500.00	From	10-2610-600-000	OP/MAINT PLANT SVCS / SUPPLIES EXPENSE
	To	10-3250-800-000	REGULAR PROGRAMS / OTHER OBJECTS

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve a Base Bid of \$333,637.85 by Protech Asphalt Maintenance for the high school parking lot project with a 67-day timeline for completion. Motion passed by a 6 – 2 voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve Alternate Bid #1 by Protech Asphalt Maintenance in the amount of \$17,985.10 for excavation and cement work for sidewalks at the high school as described in the attached documents. Motion passed by unanimous roll call vote.

Dell – yes, Hutchinson – yes, Mayer – yes, Ben McElhaney – yes, Jered McElhaney – yes, Miller – yes, Thomas – yes, Volosin – yes

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve Alternate Bid #2 (Option B) by Protech Asphalt Maintenance in the amount of \$15,587.25 for excavation and cement work for sidewalks at the high school as described in the attached documents. Motion passed by unanimous roll call vote.

Dell – yes, Hutchinson – yes, Mayer – yes, Ben McElhaney – yes, Jered McElhaney – yes, Miller – yes, Thomas – yes, Volosin – yes

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the purchase of five (5) cameras and one hundred ninety (190) locksets for high school lockers with grant funding from PCCD in the amount of \$30,000. Motion passed by a 5 – 3 roll call vote.

Dell – yes, Hutchinson – no, Mayer – yes, Ben McElhaney – no, Jered McElhaney – yes, Miller – yes, Thomas – no, Volosin – yes

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve a 5-year replacement of servers to a cloud and on-premise solution to include a one-time payment of \$16,979.16 and an estimated yearly recurring cost of \$4,772.88. A total cost of \$21,752.04 is to be paid with ESSER funding. (Previous 5-year lease cost \$58,856.61). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Miller, to approve a 5-year agreement for firewall protection in the amount of \$20,148.08 to be paid with ESSER funding. (Total increase of \$1900.08). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the attached student and staff technology replacement plan which includes a 6- and 7-year rotation with a year-one total cost of \$44,933.82 to be paid with ESSER funding. Motion passed by unanimous voice vote.

Motion by Mr. Thomas, seconded by Mrs. Mayer, to approve a 5-year contract with Hagan Business Machine to lease 4 copy machines in the amount of \$15,774.60 per year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve a Disabled Veterans Real Property Tax Exemption Certification for:

Gregory Chizmar 1348 N. Shady Lane, Jamestown, PA 16134

An Executive Session was held from 6:56 pm until 7:24 pm to discuss Personnel.



Lisa Nuhfer, Board Secretary

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – April 18, 2024

The Jamestown Area School Board met on April 18, 2024, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Becky Bercis, Eric Dell, Bob Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Adam Miller (via Teams), and David Volosin

Members Absent: Patrick Thomas

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Brian, Keyser, High School Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

### **MINUTES**

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the minutes of the meeting held March 14, 2024. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve an Intergovernmental Agreement with Midwestern Intermediate Unit IV for services to be provided for the 2024-2025 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve the 2024-2025 Federal Programs Consortium Agreement with Midwestern Intermediate Unit IV. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve an agreement for Language Instructional Education Program services with Northwest Tri-County Intermediate Unit V for the 2024-2025 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve the following volunteer for the 2023-2024 school year:

Ann Weimert

Motion passed by unanimous voice vote.



## **ACADEMIC**

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve 10 hours of mentoring/observation for Thiel College student, Rowan Thomas, at Jamestown Elementary School. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve the following student teachers from Grove City College from March 10, 2025, to April 30, 2025:

Victoria Henry with Melissa Potase  
Emily Ivory with Sylvia Webb

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve Cindy Micsky (retired JASD nurse) to mentor Amanda Brownlee for 100 hours in September-October 2024 to complete the Certified School Nurse certification program through Eastern University. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the resignation of Kristy Zarecky from her position as the assistant middle school girls' basketball coach effective at the close of the season. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Jered McEhaney, to approve an amendment to the employment agreement for Daniel Stence under the heading of "Change or Termination". Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve the following unpaid days:

Lindsey Carr, Maintenance – three (3) days: March 4-6, 2024

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the following unpaid days:

Sally McGlone, Paraprofessional – one (1) day: March 22, 2024

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve the following unpaid days:

Brittany Bruce, Paraprofessional – one half (1/2) day: April 1, 2024  
one day: April 10, 2024

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the following unpaid days:

Doug Davison, Paraprofessional – two (2) days: March 22, 2024, and April 2, 2024

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve the following unpaid days:

Erin Smith, Food Service – two (2) days: March 18, 2024, and March 26, 2024

Motion passed by a 7 – 1 voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the following unpaid days:

Tennille McElhaney, Paraprofessional – one half (1/2) day: April 26, 2024

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the following unpaid days:

Melissa Genovesi, Food Service – three (3) days: March 20&21, 2024, and April 12, 2024

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the following unpaid days:

Victoria Godwin, Food Service – five (5) days: April 1, 2024, April 30, 2024, May 2, 2024  
May 21, 2024, May 24, 2024

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Jered McElhaney, to approve Mary Uplinger as the Girls Varsity Basketball coach. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Jered McElhaney, to approve the resignation of Marilyn Hutchinson from her position as the Jr. High Head Volleyball coach effective at the close of the season. Motion passed by unanimous voice vote.

**FINANCE**

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the financial statements for March and April 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve payment of bills for March and April 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve a tax refund in the amount of \$84.84 for James and Cindy Baird due to property loss. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve a Disabled Veterans Real Property Tax Exemption Certification for:

James Graves            3573 South River Drive, Jamestown, PA 16134

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve renewal rates for dental insurance coverage for the 2024-2025 school year with Core Source – Oasis Trust. (Class I & II coverage is provided by the district. Employees electing Class III and IV coverage are responsible for the difference in premium.)

Class I & II Coverage (no increase)	Individual - \$23.78	Family - \$55.80
Class III & IV Coverage (no increase)	Individual - \$50.74	Family - \$121.03

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve HHSDR Architects to complete drawing and specification scope of services for a new exterior emergency generator at Jamestown Elementary School in the amount of \$16,000.00. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve a proposal from REJohnson for electrical work to be completed at Jamestown Elementary School and Jamestown High School in the amount of \$24,445.00 plus permit/inspection costs as well as prevailing wage rate and off shift working hours, if necessary. (see proposal) Motion passed by unanimous voice vote.

Motion by Mr. Hutchinson, seconded by Mrs. Mayer, to adjourn the meeting at 6:34 pm. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – May 9, 2024

The Jamestown Area School Board met on May 9, 2024, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Becky Bercis, Eric Dell, Bob Hutchinson, Kelli Mayer, Ben McElhaney, Adam Miller, and Patrick Thomas

Members Absent: Jered McElhaney, David Volosin

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Brian Keyser, High School Principal, Kristin Hope, Elementary School Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

### **MINUTES**

Motion by Mr. Miller, seconded by Mr. Hutchinson, to approve the minutes of the meeting held April 18, 2024. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

Motion by Mr. Ben McElhaney, seconded by Mr. Hutchinson, to approve the use of the 2024-2025 & 2025-2026 PCCD Mental Health Grant funding in the amount of \$105,129.00 to pay for a contracted Prevention Specialist to administer district prevention programs and the supplies to accompany them, as well as partially fund a School Counselor. Motion passed by unanimous voice vote.

Motion by Mr. Hutchinson, seconded by Mrs. Bercis, to approve a School Service Agreement for 2024-2025 for the Mercer County Girls on the Run program. Motion passed by a 6 – 1 voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve the creation of a Concessions Manager position with the attached job description that will replace the Game Manager position for all Varsity and Junior Varsity indoor athletic events. The salary will be in accordance with the previously adopted Game Manager, per event, stipend. Motion passed by a 6 - 1 voice vote.

### **ACADEMIC**

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the list of graduating seniors of the Class of 2024 pending completion of all requirements. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve the following unpaid days:

Brittany Bruce, Paraprofessional – one half (1/2) day: April 22, 2024

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve the following unpaid days:

Melissa Genovesi, Food Service – one (1) days: May 28, 2024

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve the following unpaid days:

Erin Smith, Food Service – one (1) day: May 2, 2024

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Miller, to approve the attached Agreement for Beth Boylan, Business Manager, effective July 1, 2024, through June 30, 2025. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve hiring Kendra Horne as the Girls Basketball Varsity Assistant Coach. Motion passed by unanimous voice vote.

Motion by Mr. Thomas, seconded by Mrs. Mayer, to approve an intermittent Family Medical Leave for Patti Jo Uplinger, retroactive to April 24, 2024, through August 15, 2024. Motion passed by unanimous voice vote.

Motion by Mr. Dell, seconded by Mrs. Mayer, to approve a Family Medical Leave for Danielle Cerroni from August 26, 2024, through November 27, 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the advertising and hiring of a substitute for Danielle Cerroni's Family Medical Leave. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve Jon Weatherby at the rate of \$60/hour to serve as a contracted Prevention Specialist for the 2024-2025 & 2025-2026 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve the resignation of Lindsey Carr from her position in the Maintenance Department. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve the advertising and hiring of a replacement for Lindsey Carr in the Maintenance Department. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve the financial statements for April 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve payment of bills for April and May 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Miller, to approve the following budget transfers:

\$23,000 from 2620-300 Operation of Bld Svc / Prof Svc (account reclass)  
to 2620-600 Operation of Bld Svc / Natural Gas Expense

\$23,000 from 2620-300 Operation of Bld Svc / Prof Svc (account reclass)  
to 2620-600 Operation of Bld Svc / Electric Expense

Motion passed by unanimous voice vote.

Motion by Mr. Thomas, seconded by Mrs. Mayer, to appoint First National Bank of PA as depository for the Jamestown Area School District for the period of July 1, 2024, through June 30, 2025. Funds to be insured with FDIC per school code, Section 623. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Miller, to grant permission to the following organizations to apply for gaming licenses for the 2024-2025 school year:

Jamestown All-Sports Boosters  
Jamestown Parent Teacher Organization  
Jamestown Band Booster Club

Motion passed by unanimous voice vote.

Motion by Mr. Miller, seconded by Mr. Ben McElhaney, make the attached Proposed General Fund Budget for the Fiscal Year 2024-25 available for public inspection. The budget contains total Revenues of \$10,267,282 total Expenses of \$10,767,282 and the following proposed tax levies for rebalancing:

70.12 mills on real estate in Mercer County (3.6 mill increase)  
45.60 mills on real estate in Crawford County (0.54 mill decrease)  
\$5.00 per capita under Section 679  
\$5.00 per capita under Act 511  
One-half percent (.5%) earned income tax under Act 511 (wage tax)  
One percent (1%) real estate transfer tax

After discussion, motion by Mr. Miller, seconded by Mrs. Mayer to amend the motion to correct the decrease in millage in Crawford County to 0.61. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve membership dues ((\$5,345.83), payable to PSBA, for policy maintenance and a standard district membership for the 2024-2025 school year (increase of \$181.94 from 2023-2024). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve a contract with Government Software, Inc. for the 2024-25 school year (approximately \$100.00 cost increase from 2023-24). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve the Central Susquehanna Intermediate Unit Computer Services Rates for 2024-25. (Approximately a \$500.00 increase from 2023-24) Motion passed by unanimous voice vote.

Motion by Mr. Hutchinson, seconded by Mr. Miller, to adjourn the meeting at 6:42 pm. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

# JAMESTOWN AREA SCHOOL DISTRICT

## BOARD MINUTES – June 13, 2024

The Jamestown Area School Board met on June 13, 2024, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Becky Bercis, Eric Dell, Bob Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Patrick Thomas, and David Volosin

Members Present by Phone: Adam Miller

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Brian Keyser, High School Principal, Kristin Hope, Elementary School Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

Guests Present: Shaina Hart

### **MINUTES**

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the minutes of the meeting held May 9, 2024. Motion passed by unanimous voice vote.

### **New Business**

### **BOARD**

First reading of the following board policies (no action required):

POLICY 218 – Student Discipline  
POLICY 218.1 – Weapons  
POLICY 218.2 – Terroristic Threats  
POLICY 222 – Tobacco and Vaping Products  
POLICY 227 – Controlled Substances/Paraphernalia  
POLICY 323 – Tobacco and Vaping Products  
POLICY 351 – Controlled Substance Abuse  
POLICY 707 – Use of School Facilities  
POLICY 801 – Public Records  
POLICY 803 – School Calendar  
POLICY 805 – Emergency Preparedness and Response  
POLICY 805.1 – Relations With Law Enforcement Agencies  
POLICY 805.2 – School Security Personnel  
POLICY 806 – Child Abuse  
POLICY 815.1 – Use of Generative Artificial Intelligence in Education  
POLICY 904 – Public Attendance at School Events



## POLICY 909 – Municipal Government Relations

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the Sponsor-to-Sponsor Agreement between Mercer County Head Start and the district for student snacks/meals for the 2024-2-25 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve a Memorandum of Understanding between Mercer County Head Start and the district for a period of July 1, 2024, through June 30, 2025. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve a 5-year Internship Agreement with PennWest University. Motion passed by unanimous voice vote.

## **PERSONNEL**

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the following unpaid days:

Brittany Bruce, Paraprofessional – one half (1/2) day: May 14, 2024

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve the following unpaid days:

Erin Smith, Food Service – one (1) day: May 9, 2024

Motion passed by a 7 – 1 voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve the following unpaid days:

Doug Davison, Paraprofessional – two (2) days: May 16-17, 2024

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve Megan Boozer and Sarah Peters to provide approximately 20 hours of Extended School Year (ESY) for two (2) Special Education students. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve granting tenure to Mary Uplinger. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Jered McElhaney, to approve hiring Ashley Stubbs as the Jr. High Girls Volleyball Head Coach. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Jered McElhaney, to approve the resignation of Kendra Horne from her positions as the assistant Jr. High Boys Basketball Coach and Elementary Girls Basketball Coach effective at the close of the season. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to approve hiring Kendra Horne as the Jr. High Girls Basketball Assistant Coach. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to accept the resignation of Andrew Musacchio from the high school science position effective August 12, 2024. Motion passed by unanimous voice vote.

Motion by Mr. Thomas, seconded by Mrs. Mayer, to approve the advertising and hiring of a high school science teacher. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve the resignation of Jordan Steiner from the middle school English position effective August 1, 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Thomas, to advertise and hire an individual to fill the vacancy created by the resignation of Jordan Steiner. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve the transfer of Sally McGlone from a full-time paraprofessional position to a maintenance position effective June 6, 2024, at an hourly rate of \$16.52 per hour. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the advertising and hiring of a full-time paraprofessional to fill the vacancy created by the transfer of Sally McGlone. Motion passed by unanimous voice vote.

## **FINANCE**

Motion by Mrs. Mayer, seconded by Mr. Jered McElhaney, to approve the financial statements for May 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve payment of bills for May and June 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve payment of any remaining obligations for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to authorize any budget transfers, as necessary, for auditor's adjustments to close out the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve payment of utility bills, insurance premiums, registration fees, loan payments, lease payments, and discounted invoices with due dates falling between regularly scheduled board meetings. All payments will be included in the manual payment list presented at the subsequent board meeting. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to renew the following appointments and appropriate bonds for the 2024-2025 school year:

Brian Keyser                      Custodian of High School Athletics Account  
Custodian of High School Student Activities Account

Kristin Hope                      Custodian of Elementary Athletics Account  
Custodian of Elementary Student Activities Account

Beth Boylan                      Custodian of General Fund, Health Care, and Capital Reserve Accounts  
Custodian of Cafeteria Account

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, the board of directors and administrators to travel within the state from July 1, 2024, through June 30, 2025, to participate in various conferences and workshops sponsored by such organizations as PDE, PARSS, PSBA, PASBO, Intermediate Units, and other professional organizations. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to appoint Knox, McLaughlin, Gornall & Sennett as the solicitor for the Jamestown Area School District for the 2024-2025 school year. General solicitor fees - \$195/hour (\$10.00/hour increase). Special Education fees - \$235/hour (\$15.00/hour increase). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve insurance coverage through Reinhardt's Insurance Agency for the 2024-2025 school year for automobile, worker's compensation, property/liability, school leader's liability and umbrella coverage for a total annual premium of \$61,588.00 (increase of \$3,451.00). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve the district participating in the school-based ACCESS program for 2024-2025. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to accept the quote submitted by Turner's Dairy for food service dairy products. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve the following school cafeteria prices for the 2024-2025 school year:

Adult Breakfast	\$2.50 (no change from 2023-2024)
Adult Lunch	\$4.75 (no change from 2023-2024)

Motion passed by unanimous voice vote.

Motion by Mr. Hutchinson, seconded by Mrs. Mayer, to approve levying the following taxes to support the 2024-2025 General Fund Operating Budget:

- 70.12 mills on real estate in Mercer County (3.6 mill increase)
- 45.60 mills on real estate in Crawford County (0.61 mill decrease)
- \$5.00 per capita under Section 679
- \$5.00 per capita under Act 511
- One-half percent (.5%) earned income tax under Act 511 (wage tax)
- One percent (1%) real estate transfer tax

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to adopt the Homestead and Farmstead Exclusion Resolution for 2024-2025. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to adopt the Final General Fund Budget for the Fiscal Year 2024-2025. The budget contains total Revenues of \$10,267,282, and total Expenses of \$10,767,282. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve a letter of engagement with McGill, Power, Bell and Associates, LLP to perform the local audit for the fiscal year 2024-2025. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve a renewal of Microsoft Volume Licensing with the IU13 Consortium for the period of August 1, 2024, through July 31, 2029. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to approve a Proposal of Insurance through Gallagher Insurance, Risk Management and Consulting in the amount of \$5,170.00 for the period of July 1, 2024, through July 1, 2025. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve an agreement with IntegraONE for an Azure Security Assessment in the amount of \$13,250.00. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve a portable sound system for the music department with an approximate amount of \$14,000.00.

After discussion, a motion to amend was made by Mrs. Mayer, and seconded by Mr. Jered McElhaney with the motion now reading to approve a portable sound system with an approximate amount of \$14,000.00. Amended motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Bercis, to approve a Disabled Veterans Real Property Tax Exemption Certification for:

Dennis Kiester  
Patricia Sabo

2204 Random Road, Jamestown, PA 16134  
110 Liberty Street, Lot 4, Jamestown, PA 16134

Motion passed by unanimous voice vote.

An Executive Session was held from 6:54 pm until 7:40 pm to discuss Personnel and a Legal Matter.



Lisa Nuhfer, Board Secretary